

## **A CALL FOR PRESENTATIONS**

Request for Participation (RFP)

**Due February 24, 2025**

**The New York Council of Administrators of Special Education**

*23rd Annual Summer Conference*

July 14-July 16, 2025

Crowne Plaza/Desmond Hotel Albany, New York

***“Lighting the Way to a Better Future”***

***Featured Keynote Speakers***

***Dr. Susan Robinson, Julie Weatherly, Esq., Dr. Byron McClure, Dr. Diane Wynne, Christopher Suriano***

The New York Council of Administrators of Special Education (NYCASE) invites you to submit a presentation proposal for our Summer Conference. We seek practitioners who have successfully implemented programs that meet the intent of IDEA, and who would like to participate, not only as speakers, but also as resources and mentors for other attendees. The session should present specific implementation with data as evidence of effectiveness.

**Sessions MUST NOT promote any particular product. Vendors submitting an RFP must include as part of the session an educational practitioner currently working in a school setting. Submissions not meeting this requirement will not be considered.**

Presentations for this conference should relate to the topics, such as, but not limited to, those listed below:

- Supporting and Retaining Staff
- Strategies for Recruitment/Higher Education Collaboration
- Social-Emotional Learning
- Wellness/Behavior/Anxiety/Mental Health
- Academic Supports
- Diversity, Equity, Inclusion and Culturally Responsive Education
- Policy Issues Relating to Special Education
- Understanding Special Education Laws and Regulations
- Multi-Tiered Systems of Support - Inclusion (MTSS-I Data Informed Discussions)
- Early Childhood/CPSE
- Supporting New Administrators
- Literacy & Language

- Behavior Assessments and interventions
- Responsible Use of AI Tools
- Specially Designed Instruction- SDI
- Alternative Dispute Resolution
- Disproportionality
- Student Self Advocacy
- Transition- Authentic Voices/Self Direction
- Fiscal Planning

### **FORMAT FOR PRESENTATIONS RFP**

The conference will include several presentations. Each breakout session/presentation will be 60 minutes long, including 10 minutes for questions. Individuals/Districts/Schools/Organizations interested in submitting a presentation for consideration in the conference should submit the attached form. **Important Notice:** The information you provide will be the basis for the decision to include your session in the conference, as well as to provide descriptions in the Guidebook conference app.

**Presenters must submit a brief biography with the RFP. All respondents will be notified of their status by March 21st Those accepted must submit presentation documents so they may be posted on the Guidebook app no later than June 20, 2025. Please enter the specifics of your presentation below:**

**1) Presentation Title** \_\_\_\_\_

**2) Presentation Objective(s)**

Upon completion of this session, participants will:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**3) Intended Audience** \_\_\_\_\_

**4) Name of Lead Presenter (for contact & conference program information)**

\_\_\_\_\_

Please provide name, title and contact information for each presenter (**email addresses are essential for contacting all presenters**).

a) Name(s) & Title(s) (as you would like it to appear on your nametag)

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

b) Organization's Name \_\_\_\_\_

c) Address \_\_\_\_\_

\_\_\_\_\_

d) City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

e) Phone \_\_\_\_\_

f) Email \_\_\_\_\_

5) Please list professional/employer affiliations (e.g., memberships, volunteer activities, boards, educational companies, consulting, etc.)

6) Presentation Abstract (not to exceed 200 words)

Must include a description of how you will engage participants

7) Presentation Description as you would like it to appear in the Conference Agenda (not to exceed 100 words).

**8)** Is there a conference date on which you are not able to present? Please check the box if so.

Monday July 14, 2025

Tuesday July 15, 2025

In order to have your proposal reviewed, you must meet the following requirements listed below:

\_\_\_\_\_ **I have submitted with this RFP Form a brief biography**

\_\_\_\_\_ **photo in jpeg format as a separate attachment**

\_\_\_\_\_ **included the email address for each presenter.**

**E-Mail your RFP, biography, and photo (in jpeg format) attachments to Dr. Linda Widomski at [lwidomski@nycase.org](mailto:lwidomski@nycase.org)**

**If you are selected, you will be notified no later than March 21, 2025**